



SAN JOAQUIN COUNTY is recruiting for: PUBLIC HEALTH EDUCATOR

SAN JOAQUIN COUNTY
Public Health Services
Healthy Future



Human Resources
44 N. San Joaquin
Street
Third Floor, Suite 330
Stockton CA 95202
Phone: 209-468-3370



Recruitment
Announcement
0615-RS4101-01

THE POSITION

San Joaquin County Public Health Services is seeking dynamic and motivated individuals to provide program support for the Health Promotion and Chronic Disease Prevention Unit, Child Health and Disability Prevention Program, and Community Services (HIV/STD) Program.

The Health Promotion and Chronic Disease Prevention Unit works to improve the public's health through programs such as the Breastfeeding Initiative, Child Passenger Safety Program, Nutrition Education Obesity Prevention (NEOP) Program, Public Information and Communication, and the Smoking and Tobacco Outreach/Prevention Program (STOPP). Current and future positions will support chronic disease prevention (e.g., heart disease, stroke, and diabetes prevention) and STOPP (Tobacco Control Program). Each of these programs will focus on promoting changes at the policy, systems and environmental levels to reduce the burden of chronic disease and promote a healthy future in San Joaquin County.

The second position will be responsible for the health education component of the Child Health and Disability Prevention Program (CHDP). The CHDP program is a health promotion and disease prevention program serving infants, children, and teens. Comprehensive, periodic preventative health assessments are provided to eligible infants, children, and teens at no cost. For more information, please visit the Public Health Services website at www.sjcphs.org/familyhealth/chdp.

The third position will be in Disease Control and Prevention Division under the Community Services Department. This position will focus on HIV/AIDS/STD education, prevention, counseling, testing, investigations, managing databases, and program planning. This position requires to collaborate with community agencies on issues involving HIV/STD and coordinates program activities with health professionals.

THE DEPARTMENT

The San Joaquin County Public Health Services promotes well-being and prevents disease through community engagement and interaction, education, workforce development, leadership, and strategic planning. The mission of the department is to promote "a healthy future for San Joaquin County".

MINIMUM QUALIFICATIONS

Education: Possession of a Master's Degree in Public Health from an accredited university or college, with a specialization in a public or community health education program accredited by the Council on Education for Public Health.

License: Possession of a valid California driver's license.



Public Health Educator

TYPICAL DUTIES

The Public Health Educator plans, develops and implements community health education programs and services,

- ◆ Coordinates with agency staff to assess and identify community public health educational needs; plans, organizes, implements and evaluates appropriate programs and services designed to meet the educational needs of public and private organizations, schools, community groups and the general public.
- ◆ Researches data and prepares copy for various reports, bulletins, periodicals, pamphlets and other written informational and educational presentations; prepares news releases and special features for all news media.
- ◆ Informs and interprets to general public, community organizations and other agencies the various services and programs provided by the public health agency; develops a public awareness of general and specific public health needs and problems and practices of general health maintenance, disease prevention and control.
- ◆ Plans, conducts and participates in workshops, training sessions, conferences, and other meetings to disseminate accurate public health information; coordinates needs for informational meetings with various agency divisions and staff; trains agency staff in techniques of health education.
- ◆ Prepares and delivers presentations to various community and public groups; provides educational liaison between the agency and various interest groups, agencies and schools and assists these organizations in developing internal health education programs.
- ◆ Plans, prepares and procures exhibits, posters and various public displays for meetings and conferences.
- ◆ Gathers data, prepares appropriate reports, maintains records and prepares correspondence as needed.
- ◆ Assists in preparing grant proposals for educational funding; assists in maintaining records and expenditure control.
- ◆ May supervise and provide direction and training to staff involved in educational programs.

COMPENSATION and BENEFITS

Monthly Salary: \$4,919- \$5,978

(Salary reflective of COLA effective 7/13/15)

In addition to the base salary, the County offers an excellent benefit plan which includes a county contribution to health, dental and vision insurance plans. Other benefits offered by the County include:

- ◆ A Deferred Compensation Plan
- ◆ 1937 Retirement Act plan with reciprocity with CALPERS
- ◆ 125 Flex Benefits Plan
- ◆ 12 days sick leave annually with unlimited accumulation
- ◆ 10 days of vacation leave (15 days after 3 years, 20 days after 10 years and 23 days after 20 years)
- ◆ 10 holidays per year



For more information regarding the County's benefits please visit:

www.sjgov.org/hr/Programs/Benefits



Public Health Educator

APPLICATION AND SELECTION

Completed application package must include supplemental application and is to be submitted to the Human Resources Division. Resumes will not be accepted in lieu of the required application materials. Completed application package must be must be postmarked or received online by the **Final Filing Date: July 17, 2015.**

Apply online at www.sjgov.org/hr

Or submit application to:

San Joaquin County Human Resources
Attn: **Marie Sneed**
44 N. San Joaquin Street, Suite 330
Stockton, CA 95202
Tel: 209.468.9755
Fax: 209.468.0508



All applications will be reviewed for qualifications. Qualified applicants may be invited to participate in an oral examination interview, with top scoring candidates being referred to the Public Health Services for selection processes.

SUPPLEMENTAL QUESTIONS

Please submit responses to the following questions along with your employment application to the San Joaquin County Human Resources Division.

1. Do you possess a Master's Degree in Public Health from an accredited university or college, with a specialization in a **public or community health education program** accredited by the Council on Education for Public Health (CEPH). Yes _____ No _____

If **yes**, please complete the following:

College/University Attended: _____

Degree Received: _____

Discipline/Emphasis: _____

2. Describe your experience in coordinating or conducting outreach services to the community.

3. Describe your experience in preparing and delivering presentations to community or public groups.

4. Please provide your valid California Driver's License number, including expiration date:
